1. **Go to your email inbox and open the email from lazevedo@immsoc.org with a link to BRELLA and a personal join code attached.**

2. **Click the BRELLA link (example: https://next.brella.io/join/'code#')**. This will redirect you to the BRELLA website where you will need to create an account. **When you make your BRELLA account, be sure to use the same email that the join code was sent to.**

**This is what you should see:**

![Enter your join code to begin networking.](image1)

**Then click on Start Networking, and you should see this:**

![Welcome](image2)
Click on Start Networking again, and you should see this:

Please select all days you will be available to network. This will mean that you will be available for meetings during the Networking Sessions (1 hour before, coffee-breaks, lunch and 1 hour after each conference day – Friday you will be able to Network all day). After selection, please click Proceed and you will see this:

Please click Continue. You will see this:
Please use this page to upload a face shot and write a short introduction about you. Then write the countries you operate in (or just select “worldwide”). Click Start Networking. You should then see the conference page.
ATTENTION: ANOTHER WAY TO LOGIN FOR THE FIRST TIME IS TO GO TO https://next.brella.io, CREATE YOUR ACCOUNT AND ONCE YOUR ACCOUNT IS CREATED YOU WILL BE PROMPTED TO ENTER YOUR PERSONAL JOIN CODE. THIS WILL ADD UMC 2020 TO YOUR BRELLA DASHBOARD.

THEN CLICK ON THE UMC 2020 EVENT, THIS WILL REDIRECT YOU TO THE UMC 2020 HOME PAGE.
Once inside the UMC 2020 event Homepage you will have a few options:

1. **PEOPLE** – You will be able to see all participants that are registered in the event (you will only see an attendee after he/she creates the Brella account).

You will also be able to request a meeting with any participant. You will select a time, and the participant will automatically receive an invitation over email and on Brella. The participant will be able to accept or decline the meetings, or re-schedule to a better time.
2- **SCHEDULE** – You will be able to see the entire conference schedule and program on this page. A few hours after each presentations, you will find the recorded version available on the schedule by clicking on the title.
3- **STREAM** – This is where you click to see the live event. The presentations will follow the program on schedule and will be streamed live (US Eastern time). Please click on UMC 2020 LIVE on the drop down menu above Stream Screen.

Please click on the play/pause button to make sure you are watching it live. Also, on the right side you will be able to see the questions and answers and to write questions if you would like. You can write questions at any time during a presentation. The speaker will be available to reply to questions for the entire time of his/her presentation.

If cookies are disabled in your browser, then you will see a message here from a software called Slido. You can click on open questions on another tab and use the join code showed on top to join the correct room of the conference. You will only need to do this if you can’t see the questions automatically.
4- SPEAKERS – Here you will be able to see the list of speakers, click on each one you are interested in. You will see the name of the talk and be able to click on it, to get access to the date and time of his/her presentation.

5- SPONSORS – By visiting the sponsors area you will be able to visit the virtual sponsorship booths of our sponsors: IMMS, USF, BOEM, WOC, ODYSSEY MARINE EXPLORATION, OCEAN MINERALS LLC and OIL STATES INDUSTRIES. You will find more information about them, pictures and videos and you will be able to contact a representative from the booth in private or send a question on the booth chat.